

**Timber Hill Restoration Coalition
Meeting Minutes
April 10, 2006**

Camp Tour: The Timber Hill Restoration Coalition (THRC) Board of Directors met at the Timber Hill Reservable Area and toured the camp ground. The tour began at 4:10 PM and concluded at Wagon Wheel Lodge at 5:10PM. The tour was lead by Jason Boerger, Butler County MetroParks Supervisor and non-voting member of the THRC Board of Directors.

Call to Order: The first monthly meeting of the THRC was called to order on April 10, 2006, at 5:10PM by Kris Roselle. The meeting was held at the Timber Hill Reservable Area in Wagon Wheel Lodge.

Attendance: Jason Henry - P, Laura Koeninger - A, John Lawson - P, Christine Maticic - P, David Robertson - P, Kristine Roselle - P, Vickie Ryan – A, Jason Boerger – P

Approval of Minutes: Minutes of the March 22, 2006 Incorporator's Meeting were reviewed and a motion to accept was made by Christine Maticic and seconded by David Robertson.

Board Member Introductions: Board members introduced themselves and wrote a brief bio for a presentation to be given to the Butler County MetroPark's Board of Directors on Tuesday, April 11, 2006. Kris Roselle and John Lawson will attend the MetroParks Board Meeting.

Tour Discussions: Most discussion took place during the tour. Further discussion was tabled until the May Meeting.

Board Member Recommendations: Kris Roselle noted that two more board members are needed and asked for suggestions from board members present. Kris suggested filling the vacant positions with people from northern Butler County, such as Middletown and Oxford. Christine Maticic and David Robertson will pursue this and bring nominations to the May board meeting.

Election of Officers: Christine Maticic suggested that Kris Roselle be nominated for Chair and John Lawson for Vice Chair as they were essentially acting in this manner as Incorporators. Kris Roselle noted that Vickie Ryan would like to serve as secretary and John Lawson stated that Jason Henry would like to serve as Treasurer. A motion was made to elect the slate of officers and the motion was seconded by David Robertson. No further discussion was noted. The motion was carried unanimously.

Job Descriptions: Kris Roselle will bring sample job descriptions to the May meeting for the positions of Chair, Vice Chair, Treasurer, and Secretary.

Mission Statement: Christine Maticic will review and write a Mission Statement from three drafts presented by Kris Roselle. The three drafts were written by Kris Roselle, John Lawson, and volunteer Joey Pochard, respectively. A copy of the drafts were given to all Board Members.

Bylaws: The Bylaws adopted by the Incorporators of THRC on March 22, 2006 will be reviewed by all board members. Amendments, if any, will be brought to the May meeting and if possible a vote will be taken at that time to accept the Bylaws.

Financial Plan: A two year financial plan must be developed before the Charitable Org Registration Form and 501(c)(3) Form can be filed. John Lawson will e-mail the financial plan used by the Butler County Convention and Visitor's Bureau to THRC Board Members to use as an example. A list of prioritized projects is needed to determine budget. John Lawson and Jason Boerger will complete this before our next Board Meeting. Plumbing and sewer appear to be our biggest expenses at this time unless we can get the hook-up fee waived. Most other work will most likely be in-kind.

Charitable Org Registration: Solicitation of funds cannot commence until the Charitable Org form is filed.

501(C)(3): Discussion tabled until next meeting.

Grants: Christine Maticic and Laura Koeninger will work on securing grants for the THRC.

Directors and Operators Insurance: Christine Maticic suggested we get a quote from Jonathan Theders of Clarke-Theders Insurance Agency. John Lawson will pursue this and bring at least three quotes to the May meeting.

Logo: Two logos that were developed by Dean Langevin, AVI Incorporated, were reviewed. The board voted to accept the second of the two logos. Jason Boerger noted that the THRC was using a two word spelling for Timber Hill. Jason believes the proper spelling is one word – Timberhill. Jason and Kris will research this further.

Newsletter: Kris Roselle will develop a newsletter for THRC. Kris has Adobe software and a digital camera. The newsletter will be sent by e-mail when possible.

Web Site: Volunteer Jason Lawson is developing a Website for THRC. Jason has done work on the cover page but needs the board to decide what the content of the website will be. Jason is also researching hosting sites. Christine Maticic recommended "GoDaddy.com". Jason Boerger stated a link to and from the MetroPark's website is possible. However, approval will have to come from Mike Muska and the Parks Board. David Robertson stressed that we need to make sure we project ourselves as a separate entity from Butler County MetroParks. Kris Roselle will e-mail website to THRC board members.

Cincinnati Home Builders Association: John Lawson proposed that THRC approach the Cincinnati Home Builders Association and the Booker T. Washington Community Center regarding a partnership between the three of us. John believes that the CHBA will help us construct building(s) free of charge if they can work with at-risk children. John will pursue this and report back at the May meeting.

Memberships: John Lawson reviewed membership details with the Board. Christine Maticic warned that receiving memberships could move us into a different 501(c) status. David Robertson will research this subject and report back at the May Meeting. A copy of the membership flier was given to Board Members.

Timber Hill Clean-up Day: Kris Roselle reported that the Timber Hill Clean-up day is scheduled for May 13. Registration will begin at 8:00 AM and free lunch will be provided to volunteers. 100 cases of pop and 150 hot dog buns have been donated by the Kroger Company. Kris Roselle and Christine Maticic will pursue further food donations. Many of the projects originally scheduled for the day have been picked up by Boy Scouts as Eagle Scout Projects. However, clearing and mulching trails still exist, as well as cleaning mattresses and the lodge. Work also exists in the butterfly garden and landscaping can be done in various spots around camp. Christine will bring plants from her garden and will check with a friend for other plant donations. Jason Boerger stated that he has an endless supply of mulch that can be used for the trails. All board members were asked to work that day, especially in the area of registering and supervising volunteers. Jason Boerger will work all day and will deliver mulch to trail heads. Jason Boerger also stated that volunteers working on MetroPark property are covered by MetroPark's insurance. A copy of the registration flier was given to Board Members.

Eagle Scout Projects: John Lawson and Jason Boerger reported on pending Eagle Scout and youth projects. There are currently 7 Eagle Scout projects and one Venture Crew project being planned at the Timber Hill Reservable Area. Most projects should be completed by the end of the summer. Jason Boerger will supervisor the Eagle Scout projects. A list of projects was given to Board Members.

Next Meeting Date: John Lawson suggested that we meet the second Monday of the month, one day before Butler County MetroPark board meeting. All present agreed. Next meeting will be held on Monday, May 8, 2006, 4:00PM at Wagon Wheel Lodge.

Other Business: None

Adjournment: A motion to adjourn the meeting was made by Christine Maticic and seconded by David Robertson. Meeting was adjourned at 6:30 PM.

Respectfully Submitted,

Kristine K. Roselle, Chair
April 17, 2006